

Association of Fire Districts of the State of New York

Annual Meeting & Leadership Summit Expo

Conference & Event Center, Niagara Falls

101 Old Falls Street, Niagara Falls NY

October 1 - 3, 2020

Attendee Registration Packet

Today's *Challenge* Is tomorrow's

Opportunity

Moving the Fire Service Forward in a Better Direction



PO Box 496
Selkirk NY 12158

800-520-9594
www.AFDSNY.org

"Serving Fire District Officers through Education & Legislation"



General Session Line Up

**Why ICS is Critical in a Crisis
COVID-19 Response Critique**
8:00am - 9:30am - Panel Discussion

A panel discussion based on the use of the Incident Command System during this year's COVID-19 crisis. Explore what we did right and what we might need to work on. A panel from across the State will take a look into why we use ICS in times of emergencies and the potential issues that arise when we don't.

The Importance of Long Term Financial Planning Dan Acquilano from OSC

9:45am - 10:45am

Multiyear Financial Planning can be a vital tool for fire districts, especially those struggling with difficult financial conditions. Fire districts have limited income sources, and in light of the recent COVID-19 pandemic, creating an effective multiyear financial plan is more important than ever. Join us as OSC gives you the tools to assist you in developing an effective multiyear financial plan that can help identify and manage potential financial difficulties before the next crisis hits.

Being Better Prepared for the Future The Jason Wheatly Story

Greg Serio 11:00am - 12:00pm

Taking care of our Firefighters is our number one priority. We have all heard of line-of-duty death and take the proper precautions to ensure the families and fellow firefighters are taken care of in a worst case scenario event, but what about a life changing **Line-of-Duty Injury**? Join former Chief, Greg Serio as he talks about the lessons learned after a serious injury impacted the lives of a firefighter, his family and the fire department in upstate New York.

Just A Typical Fire District Commissioner Meeting; What Could Possibly Happen?

A Mock Commissioners Meeting

1:00pm - 3:00pm

Join our panel of Commissioners, a Secretary, Treasurer, Chief and others to see what could possibly go sideways in a Fire District Commissioner meeting. This will be a serious but light hearted look at some of the issues we might face and some ideas on how best to handle them.



Secretary & Treasurer Line Up

Annual and Special Elections
8:00am - 9:30am

Join Amy Speech, Donna Marano and Gina Marrone as they discuss how to run the Annual and Special Elections, and assist in preparation for the annual organizational meeting.

What is the SSL & what is its relationship to the 2% tax cap?

11:00am - 12:00pm

Join Vince Caterina and Joyce Petkus in this class as they walk you through completing the Statutory Spending limitation worksheet and tax cap form, answering questions along the way!



AFDSNY Vendor Expo!

3:00pm - 6:00pm

Once again we offer our attendees this absolutely **GOLDEN OPPORTUNITY** to connect and reconnect with our wonderful vendors. Our "Welcome Reception" on the show floor will begin at 4:30pm. We look forward to seeing you there!

NEW for 2020

Sessions & Demos on the Trade Show Floor!

Multiyear Capital Planning with Dan Acquilano from OSC
3:00pm - 4:00pm at the EXPO

Join the OSC on the Vendor floor as the discussion turns to Multiyear Capital Planning; what exactly is Capital Planning, why is it important, what is the budgetary impact of acquiring capital assets; then developing a successful plan that balances capital priorities with fiscal constraints.

For Questions or Assistance Contact:

Cathy DeLuca
Program/Education Coordinator
Call: 800-520-9594
Email: program.coordinator@afdsny.org

**For quick, easy and secure online registration go to
www.AFDSNY.org**

FLUSHING
Commercial ■ Business ■ Consumer **Bank**



General Session Line Up

2020 Annual Meeting & Memorial Service

8:00am - 9:15am

The 2020 AFDSNY Annual Meeting will begin promptly at 8:00am. Immediately followed by the 2020 Memorial Service to pay homage to our fallen fire district officers. All are welcome to attend.



Keynote Speaker

Deputy Chief Tom Richardson

Challenge to Opportunity

Are We Adapting to the Times?

9:30am - 10:30am

The challenges facing the fire service are many, particularly concerning the volunteer ranks. Join Chief Richardson in an open and honest presentation and discussion about what we might consider in shaping the future of the volunteer fire service. What are our options? What are the challenges ahead? Can we afford to do business as usual?

Tom Richardson is the Chief of Operations for the FDNY with 39 years of service. Chief Richardson was the Chief of the Deer Park Volunteer Fire Department (1999-2000, 2009-2011), where he has been a member for 42 years. He has been a Deputy Chief Instructor at the Suffolk County Fire Academy since 1991. He also serves as a Commissioner in the Deer Park Fire District. His formal education includes a Masters degree in Homeland Security Studies from the Naval Postgraduate School in addition to a Bachelor's degree in Community and Human Services. He also completed FDNY's Fire Officer Management Institute, a Columbia University Executive Leadership program and the FDNY/USMA at West Point Combating Terrorism Program.

Law & Legislative Meeting

10:45am - 11:30am

Chairman John Wicka will convene a meeting of the Law & Legislative committee to review all the action in Albany this past year and begin planning for 2021.

New LGS-1 Schedule; What is it?

State Archives 10:45am - 11:30am

Have you heard? A revised records retention schedule from State Archives is on its way! The new LGS-1 schedule will replace the current MU-1 schedule. Join representatives from State Archives as they highlight important changes in the new schedule, explain what your district will need to do to adopt the new schedule, and answer any questions you may have.

Food Truck Friday

YES, the trucks are back! We heard you last year so this year we're having **5** trucks and giving everyone 90 minutes to enjoy the fun on Old Falls Street!



Come to the Vendor Expo!

1:00pm - 5:00pm

New this year, Sessions at the Expo!

Cancer Risk Reduction Panel

1:00pm - 2:30pm **At the EXPO**

The Cancer Panel will provide updated information and take questions on this major threat to firefighters health and wellness. Topics will include prevention, monitoring and emerging areas of concern for your district and firefighters.

Vendor Demos - at the EXPO!

Also new this year, we want to give our awesome vendors an opportunity to stand in the spotlight! Vendors will be given the ability to join one of our Directors on Stage to Highlight their latest and greatest products for you!

Treasurers

Navigating Excel & Building Pivot Tables

1:00pm - 2:30pm

Excel can be a powerful tool to help you make sense of your data. In this class we will go over some basic principles of Excel, including formatting, sorting, filtering, formulas and shortcut keys. Building upon Excel, learn how pivot tables can be used to analyze and present data in your Fire District. We know that once you start, you'll find so many ways to share data with your Commissioners and Fire Department.

Controlling & Projecting Your Budget

2:45pm - 3:45pm

In these uncertain times, how do you control your budget at year end, and project next year's budget? Vince Caterina and Joyce Petkus will talk about estimating budgets, the need for necessary modifications, and how to create realistic estimates as we move forward into the new year.

2020 Officers Installation

Friday Evening at the ESIP Cocktail Party

A very special thank you to ESIP for their generous offer to allow us to install our 2020 Officers at their Annual Cocktail Party

ESIP
EMERGENCY SERVICES INSURANCE PROGRAM

BY  **McNeil & Co.**

Golden Opportunity

Saturday Session Line Up

Discrimination, Diversity and Retaliation; Recruiting, Retaining and Managing Personnel in a Diverse Workplace

9:00am - 10:30am Panel Discussion

A panel of attorneys who specialize in employment practices and labor law will examine the impact that diversity has in the fire service workplace and discuss ways to let the diversification of your workforce assist you in serving your community. The panel will consist of Lance Clarke, Esq., Counsel for the Roosevelt Fire District and Past President of the Nassau County Bar Association, Kevin Wicka, Esq., and Peter Weishaar, Esq. who represent fire districts in western New York and focus their practice on labor and employment law.

Secretary Treasurer Roundtable

9:00am - 10:30am

Grab your coffee and breakfast and join Joyce Petkus, Vince Caterina, Amy Speech, Donna Marano and Gina Marrone for the always interesting roundtable session! We never know where your questions lead us, but the journey is always fun!

Attorney's Panel

10:45am - 12:30pm

Once again we are pleased to bring back the always popular Attorney's Panel. Bring you questions to ask our panel of experts. This is a golden opportunity to get information directly from our knowledgeable panel of attorney's from across NYS.

2021

We're Heading to



AFDSNY is please to announce we're going to

Turning Stone Resort Casino

Verona, NY

for our 2021 & 2022

Annual Meeting & Leadership Summit Expo

May 6 - 8, 2021

May 5 - 7, 2022

We can't wait to see you there!

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Al H. Gillespie,
Past President - International Association of Fire Chiefs



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In Memory of

The Association of Fire Districts of the State of New York will be holding the annual memorial service to pay homage to our fallen fire district officers. You are cordially invited to participate in the 2020 memorial service being held on Friday, October 2 immediately following the Annual Meeting. If your Fire District has experienced the loss of a member, we would like to include them in this year's tribute.

Memorial Honoree Submission Form Submissions MUST be received no later than September 23, 2020

Mail to: AFDSNY PO Box 496, Selkirk NY 12158 OR Submit online at www.AFDSNY.org

Name of Honoree	Fire District	County
Position: (Check all that apply)		
<input type="radio"/> Commissioner	<input type="radio"/> State Officer - Title: _____ Year: _____	
<input type="radio"/> Treasurer	<input type="radio"/> State Director - Region: _____ Year: _____	
<input type="radio"/> Deputy Treasurer	<input type="radio"/> Regional Officer - Title: _____ Year: _____	
<input type="radio"/> Secretary	Organization: _____	
Contact Name	Contact Email	Contact Phone

Registration Packages & Hotel Accommodations

REMINDER: Don't forget your ST-129 tax exempt forms. All hotel reservations are subject to local & State sales tax (13%)



Sheraton Hotel Niagara Falls (Host Hotel)

300 3rd Street, Niagara Falls NY 14303

2 Night Minimum

2 rooms per person maximum

Reservation Link included in Leadership Summit registration confirmation Email.

NO Phone reservations

Room only, NO meals included

Single Occupancy

\$306 total

(2) nights (includes DMF 7%, \$14.95 DAF)

Please add **\$10.00 per each additional person** for double, triple and quadruple occupancy.

Includes complimentary car parking with in and out privileges, enhanced complimentary Wi-Fi, two in-room bottled waters per day, complimentary business services including printing, faxing, notary services, complimentary guest laundry, a \$10 At The Falls Arcade, a thirty minute pass to the sauna located in the HydroSpa for up to two people, two hour daily bike rental for two, complimentary wine tastings for two at 12 Niagara, USA wineries, Adventure Passport discount book with savings worth \$700, and exclusive casino offers for the connected Seneca Niagara Resort and Casino (Inclusions in the facility fee are subject to change or cancel).

Reservation cut off date is September 29 2020

Check In: 4pm **Check out:** 11am

Cancellations & Refunds: Individual cancellations will be accepted without penalty to the individual, up to 3:00PM 72 hours prior to arrival. Any reservations cancelled within 72 hours of arrival will be charged one night's room plus tax.

Parking: Complimentary

The Hotel will extend the group rate two (2) days prior to major check-in and two (2) days following major check-out on a space and rate availability basis.

Registration Options

See cancellation policy below

Online Registration is Quick, Easy & Secure!

Full Program Registration **\$345**

- All Lectures & Educational Sessions (Thurs.-Sat.)
- **Breakfast & Lunch** on Thursday, Friday & Saturday
- Keynote Speaker - **Deputy Chief Tom Richardson**
- Entrance to the Vendor Expo (Thurs. & Fri.)
- Welcome Reception
- Food Truck Friday
- Ice Cream Treats (Friday)

Two Day Program Registration (Thurs/Fri or Fri/Sat) **\$250**

- Lectures & Educational Sessions for the days you select
- Entrance to the Vendor Expo for the days you select
- **Breakfast & Lunch** on the days you select
- Welcome Reception
- Food Truck Friday & Ice Cream Treats (Friday)

One Day Program Registration **\$135**

- All Lectures and Educational Sessions of that day
- **Lunch** on that Day
- Entrance to the Vendor Expo on that day (Thurs. or Friday)
- Welcome Reception (Thursday)
- Food Truck Friday & Ice Cream Treats (Friday)

Cancellation Policy:

Transfer of registration is the preferred option however, in the event that is not possible the following policy applies. If the registration cancellation is received in writing 14 days or more prior to the event, the Association will issue the Fire District a refund, less a \$75 registrant cancellation fee. If the registration cancellation occurs less than 14 days prior to the event, no refund will be issued.



Seneca Niagara Resort & Casino

700 Falls Street, Niagara Falls NY 14303

877-873-6322

AFDSNY is NOT contracted with this property
Contact hotel for rates & availability



Wingate by Wyndham Niagara Falls

333 Rainbow Blvd Niagara Falls NY 14303

716-285-4000

AFDSNY is NOT contracted with this property
Contact hotel for rates & availability

Attractions & Events

Just steps from the Sheraton Hotel

- Seneca Casino
- Nightly Illumination of Niagara Falls
- Fireworks on Friday & Saturday Night at Niagara Falls
- Maid of the Mist
- Cave of the Winds
- Prospect Point
- Goat Island
- Niagara Adventure Theater
- Niagara Gorge Discovery Center
- Aquarium of Niagara
- And much MORE!

www.niagarafallsstatepark.com

www.niagarafallsusa.com

2020 Annual Meeting & Leadership Expo Registration

Individual email REQUIRED for EACH registrant

Quick and Easy registration online at www.AFDSNY.org

Fire District Information:

District Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email *REQUIRED _____

Payment Method:

Check _____ Visa _____ Mastercard _____ Amex _____

Credit Card Number _____

Name on Credit Card _____

CCV Code _____ Exp. Date _____

Authorization Signature _____ Date _____

Print Name as it will appear on name badge PLEASE PRINT CLEARLY	#1 Full Package \$345	#2A Thurs Fri \$250	#2B Fri Sat \$250	#3A Thurs Only \$135	#3B Friday Only \$135	#3C Saturday Only \$135	Total
Name: _____ Circle ONE: Commissioner track/ Secretary -Treasurer Track	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	\$
Position: _____ Email: _____	Emergency Phone: _____		Dietary concerns: _____				
Emergency Contact: _____	\$345	\$250	\$250	\$135	\$135	\$135	Total
Name: _____ Circle ONE: Commissioner track/ Secretary-Treasurer Track	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	\$
Position: _____ Email: _____	Emergency Phone: _____		Dietary concern: _____				
Emergency Contact: _____	\$345	\$250	\$250	\$135	\$135	\$135	Total
Name: _____ Circle ONE: Commissioner track/ Secretary-Treasurer Track	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	\$
Position: _____ Email: _____	Emergency Phone: _____		Dietary concern: _____				
Emergency Contact: _____	\$345	\$250	\$250	\$135	\$135	\$135	Total
Name: _____ Circle ONE: Commissioner track/ Secretary-Treasurer Track	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	\$
Position: _____ Email: _____	Emergency Phone: _____		Dietary concern: _____				
Emergency Contact: _____	\$345	\$250	\$250	\$135	\$135	\$135	Total
Sub Total							

GUESTS Print Name as it will appear on name badge Select all meals you wish to purchase	Thursday Breakfast \$20	Thursday Lunch \$30	Friday Breakfast \$20	Friday Lunch \$30	Saturday Breakfast \$20	Saturday Lunch \$30	TOTAL
Name: _____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Name: _____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Name: _____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Name: _____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	



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